



## **BMSC Smoking Policy**

Bamfield Marine Sciences Centre strives to provide a safe and healthy work, learning and living environment for all staff, students and visitors. Due to the health concerns arising from exposure to environmental tobacco smoke, BMSC has instituted this policy to provide a smoke-free environment for all employees and visitors.

Smoking is not permitted indoors nor within 6.0 metres of building entrances and air intake vents. Please respect everyone's right to clean air and a healthy environment.

Smoking will not be allowed within BMSC buildings at any time. Smoking will only be allowed in designated and posted smoking areas outside of BMSC buildings.

All materials used for smoking, including cigarette butts and matches, will be extinguished and disposed of in appropriate containers as provided. Supervisors will ensure periodic cleanups of the designated smoking area.

There will be no smoking in company vehicles at any time.

### **Definitions:**

This policy covers the smoking of any tobacco product, the use of smokeless (or spit) tobacco and electronic smoking devices including E-substances that contain non-therapeutic nicotine, E-substances that do not contain nicotine, nicotine salts or cannabis, Vapour products that contain “non-therapeutic nicotine”.

### **Procedure:**

Employees will be informed of this policy through signs posted in buildings and vehicles, the policy manual, and will receive orientation and training from their supervisors.

Supervisors will discuss the issue of smoking breaks with their staff. Together they will develop an effective solution that will not interfere with the productivity of the staff but allow for the wishes of the employee to be met.

Visitors will be informed of this policy through signs, and it will be explained by their host during site orientation.

The company will assist employees who wish to quit smoking by facilitating access to recommended smoking cessation programs and materials.

Any violations of this policy will be handled through standard disciplinary procedures.



## References & Resources

\* Adapted from: Canadian Centre for Occupational Health and Safety  
[Environmental Tobacco Smoke](#)

| EHS Program Document | Approval Authority         | Effective Date | Annual Review and Revision Date |
|----------------------|----------------------------|----------------|---------------------------------|
| OHS 1003             | BMSC Director, Sean Rogers | November 2024  |                                 |