

Spring 2023 BMSC Field Trips Booking Policy

Capacity

- Our maximum capacity is 48 people at a time for the Spring 2023 season.
- Bookings will be accepted for group sizes that are multiples of twelve.
- Trips can be booked for 12, 24, 36, or 48 participants. These group sizes include all attendees on the trip (students, teachers, parents, bus drivers, or any other guests who will be staying at the BMSC campus during the selected dates).
- You do not need to recruit 48 people for a trip! You can book for as few as 12 people, and BMSC will select another group of 36 people to visit during the same dates. Or, we will pair up two groups of 24. This will allow as many groups as possible to visit.
- If you are uncertain that you will be able to recruit the full number of people, we recommend you book for fewer people. Many groups implement a wait-list within their cohort to ensure all spots are filled. Alternatively, you may open the trip to other grades, or even neighboring schools, if you are having trouble finding enough participants.
- For K-12 school groups, there must be a minimum of 1 chaperone for every 11 students.

Fees

- Expect approximately \$160/person per day (this number fluctuates by a few dollars depending on if you select a 2-night, 3-night, or 4-night stay). Once we have confirmed your trip dates, we can create a more complete cost estimate for you.
- “User fees” will be waived for one instructor/chaperone per 11 students, though all guests will be charged “Room & Board” for the duration of their stay.
- Once you receive confirmation that your booking request was successful, we will follow-up with a request for you to pay a deposit. Deposits are calculated at \$15/person/day
- No payment is required at the time of submitting the booking request

Availability

You will be able to submit booking requests for the following 2-night, 3-night, or 4-night field trips (dates are unfortunately not flexible):

February 13-16 (3-night stay)

February 28 – March 2 (2-night stay)

March 7-9 (2-night stay)

March 14-16 (2-night stay)

March 21-24 (3-night stay)

March 27-31 (4-night stay)

April 3-6 (3-night stay)

April 11-14 (3-night stay)

April 17-21 (4-night stay)

April 24-28 (4-night stay)

We do not have capacity to offer weekend trips this season, nor do we have the capacity to book trips into May or beyond.

How to Book

Mark your calendar for the morning of October 18th! At 09:00 Pacific Time/ 10:00 am Mountain Time, we will activate the booking page on our website <https://bamfieldmsc.com/education/educators>

You may need to refresh the page if you have it open prior to 9 am. You will be asked to complete an online form with information such as your name & contact info, the age range or grade level of participants on the trip, the number of participants (12, 24, 36, or 48), and your organization's name and mailing address. You will then have the opportunity to select your preferred trip dates from a drop-down menu, with 2-3 additional drop-down menus to indicate other date options that would also work for your group.

What happens next?

Over 100 schools and organizations have contacted us in the hopes of booking a trip this Spring! We love being so popular, but space at our facility is limited and not everyone will be successful at securing trip dates this year. While booking requests are time sensitive, they will not be accepted on a first-come first-serve basis this time around, as we must first consider assigning calendar dates to the following priority groups:

- 1) Member University classes (SFU, UBC, UAlberta, UCalgary, and UVic)
- 2) Groups who align best with our NSERC PromoScience funding parameters (including under-represented youth in sciences, such as girls and indigenous peoples)
- 3) Groups who have a tradition of visiting the BMSC, but who haven't been able to do so in recent years
- 4) Groups who are flexible on which dates they can visit

We will consider ALL requests received for each set of trip dates, so don't panic if the above aren't representative of your group. If further criteria are needed in making a selection, we will consider the order in which requests are received. When you submit a booking request, we will respond with a confirmation e-mail within a few business hours letting you know we've received it, but this does not guarantee your trip. Please allow us 48 hours to sift through the requests. We expect to **confirm the bookings on October 20th, 2022**, at which time we will have information on next steps.

We're working at building up capacity to host more trips in the future, and we look forward to welcoming more of you to our campus in seasons to come.

Sincerely,

The Field Trips team